

**QUESTIONNAIRE FOR CHURCH EXEMPTION**

Answer each question below; give as much detail as you consider necessary to support your claim for exemption for this property. Leased property may also be exempt if listed underline 3 or 9 below, if leased property is listed below, it is not necessary for the lessor to also claim the exemption on the Lessors' Exemption Claim

## 1. Uses of Property:

- a. Date the property was first used by the claimant \_\_\_\_\_
- b. State all uses of the real estate described on the front of the form (describe by parcel if there is more than one parcel)

## 2. Schools

- a. Is an elementary and/or secondary school being operated at this location? ☐ Yes ☐ No
- b. Is a children's day care center being operated at this location (a children's day care center includes licensed nursery schools, preschools and infant care centers)? ☐ Yes ☐ No

**NOTE:** If the answer is yes to 2a or 2b above, the property is not eligible for the church exemption. If the property is both owned and operated by the church and used for religious worship, preschool purposes, nursery school purposes, kindergarten purposes, school purposes of less than collegiate grade (grades 1-12), or for the purposes of both schools of collegiate grade and schools of less than collegiate grade, the claimant may qualify for the RELIGIOUS EXEMPTION. The religious exemption has a "one-time filing" provision and should be filed by February 15; contact the Assessor. The claimant may wish instead to annually file by February 15 for the WELFARE EXEMPTION.

3. Is the real property listed on this claim owned by the church? ☐ Yes ☐ No If no, state the name and address of the owner:

\_\_\_\_\_

\_\_\_\_\_

Is leased property, if any, used by the church for parking purposes? ☐ Yes ☐ No

If yes, is the congregation of the church, religious denomination, or sect greater than 500 members? ☐ Yes ☐ No

If yes, the property, or portion thereof, so used is not eligible for exemption.

**NOTE:** The benefit of a property tax exemption must inure to the church; if the lease or rental agreement does not specifically provide that the church exemption is taken into account in fixing the terms of agreement, the church shall receive a reduction in rental payments, or a refund of such payments, if paid, for each month of occupancy (or use), or portion thereof, during the fiscal year equal to one-twelfth of the property taxes not paid during such fiscal year by reason of the church exemption.

4. Are bingo games being operated on this property? ☐ Yes ☐ No If the answer is yes, a claim for the WELFARE EXEMPTION must be filed with the Assessor by February 15 each year for the property or portion of the property so used to be exempt.
5. Is any portion of this property used for living quarters for any person? ☐ Yes ☐ No If yes, describe that portion:

\_\_\_\_\_

\_\_\_\_\_

**NOTE:** Living quarters are not eligible for the Church Exemption or Religious Exemption certain living quarters maybe exempt under the Welfare Exemption. (Contact the Assessor.)

6. Is any portion of this property vacant and/or unused? ☐ Yes ☐ No If yes, describe that portion:

\_\_\_\_\_

7. Has any portion of this property been rented to, leased to, or been used and/or operated by some person or organization other than the claimant since 12:01 a.m., January 1 last year? ☐ Yes ☐ No If yes, describe that portion, its use, and the number of hours per week of such use:

\_\_\_\_\_

**NOTE:** Property used by others (except for worship only) is not eligible for the Church Exemption. It maybe exempt if the claimant (owner) and the user/operator both file a claim for the Welfare Exemption. (Contact the Assessor.)

8. Has there been any change in the use of the property or any construction commenced and/or completed on this property since 12:01 a.m., January 1 last year? ☐ Yes ☐ No If yes, describe: \_\_\_\_\_

\_\_\_\_\_

9. Is any equipment or other property at this location being leased or rented from someone else? ☐ Yes ☐ No If yes, list in the remarks section the name and address of the owner and the type, make, model, and serial number of the property. If the property listed is not used exclusively for religious worship, please state the other uses of the property:

\_\_\_\_\_

\_\_\_\_\_

10. REMARKS: \_\_\_\_\_

\_\_\_\_\_